




Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON

MEMORANDUM

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors/ Division Coordinators
Public Schools District Supervisors/ OIC-PSDSs
Public and Private Elementary and Secondary School Heads
Division Selection and Accreditation Committee Members
Concerned Coaches

From: 
WILLIAM E. GANDO, CESO VI
Schools Division Superintendent

Subject: **DSAC SCREENING, FINALIZATION AND ACCREDITATION OF
ATHLETES, COACHES, ASSISTANT COACHES AND CHAPERONES**

Date: April 1, 2024

1. In view of the participation of Sorsogon Province to the Palarong Bicol 2024 on April 27 – May 4, 2024, this Office informs all concerned on the conduct of screening, finalization and accreditation of athletes, coaches, assistant coaches and chaperones on April 2 – 3, 2024, 8:00AM – 5:00PM in Bulawagan ng Karunungan, SDO Sorsogon Building, Balogo, Sorsogon City.
2. Participants in this activity are the DSAC members and coaches/assistant coaches/chaperones. They are advised to bring the following accomplished documents:
 - a. coach record which also includes Certificates of Specialized Trainings, Membership and Accreditation;
 - b. athletes record and its corresponding attachments (SF10, PSA Birth Certificate, Medical/Dental Reports);
 - c. gallery; and
 - d. other pertinent credentials
3. Expenses relative to the conduct of this activity shall be charged to local funds/MOOE subject to the usual accounting and auditing rules and regulations.
4. For information and guidance.



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