



Republic of the Philippines
Department of Education
 Region V
SCHOOLS DIVISION OF SORSOGON

DIVISION MEMORANDUM

No. 013, s. 2024

TO: Assistant Schools Division Superintendent
 Chiefs, CID and SGOD
 Education Program Supervisors
 Public Schools District Supervisors/ OIC- PSDSs
 Elementary and Secondary Schools Heads
 All Others Concerned

FROM: **WILLIAM E. GANDO, CESO VI**
 Schools Division Superintendent

SUBJECT: **DIVISION INSTRUCTIONAL MONITORING SCHEME AND
 ASSIGNMENT OF EDUCATION PROGRAM SUPERVISORS**

DATE: JANUARY 22, 2024

1. With the existing personnel in the CID Proper, their program assignments and monitoring areas are hereby enumerated below. This also articulates the Key Result Areas in the Curriculum Implementation Division and strengthens coordination and partnership within and among the school heads and stakeholders for a more focused instructional supervision, monitoring, evaluation, and provision of technical assistance.

Education Program Supervisors	Program Assignment/s
Alvin Rosare	EsP, GAD, Division Sports Coordinator, Practice Teaching Focal Person
Michelle Guadamor	Science Elementary & Secondary, STEM, CI, Unilab Focal Person
Maricel Dineros	English, Reading, Kindergarten, Journalism, RLA, CRLA, ELLN, ABC+ Focal Person
Jerry Firmanes	Mathematics Elementary & Secondary, Multigrade Coordinator, PMIS, NLC Focal Person
Owen Castillo	AP Elementary & Secondary, IPED, Madrasah
Rodel Pancho	EPP, TVL, TECH-VOC-SHS, PMIS, PIRPA Coordinator



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Sharon Vito	Filipino Elementary & Secondary, Reading, RLA, MTB, EDUCO Focal Person, Journalism ✓
Gilbert Apostol	LRMDS, ADM, SPED
Remus Zuniga	MAPEH, SPA, SPS, Integrated Learning Experience
Salvador Belen	PDO, In- charge for consolidation for Monthly Accomplishment Plan/ Report, TA Plan/ Report, Monitoring online and onsite for EPS and PSDS/ OICs
Nicanor Bailon	ALS
Johny So	ALS
Cynthia Escobar	Division Librarian

2. In view hereof, the **EPS has no specific area of monitoring** considering that their expertise is needed province-wide. **A weekly schedule will be provided stating the purpose and the school or district to be visited.**
3. As part of our commitment of improving the educational landscape within our Division, in line with the efforts on MATATAG Program and the Division Change Plan (THE VILLAGE Inc.), we are embarking on an important data gathering that involves the **submission/ collection of pre and post-test results conducted, quarterly examinations, and other assessments conducted to districts/schools by subject area** that would lead to an in-depth teaching-learning process to happen in every classroom
4. As subject area specialists, the **Education Program Supervisors shall consolidate and interpret the data/results** on how far the actual skills of the learners with the expected skills for the grade level had been achieved. This initiative is meant to address the learning loss and close the gap from current skills to expected literacy and numeracy skills that would help early-grade learners progress better through the implementation of evidenced-based programs and interventions.
5. Widest dissemination of and compliance with this Memorandum are enjoined.



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