



Republic of the Philippines
Department of Education
 Region V
SCHOOLS DIVISION OF SORSOGON

February 5, 2024

DIVISION MEMORANDUM

No. **021** s. 2024

**RECONSTITUTION OF SDO GENDER AND DEVELOPMENT (GAD)
 FOCAL POINT SYSTEM (GFPS)**

To: Asst. Schools Division Superintendent
 CID and SGOD Chief Education Supervisors
 Public Elementary and Secondary School Heads
 All Others Concerned

1. In compliance with DepEd Order No. 32, s. 2017 titled, Gender-Responsive basic Education Policy, this Office hereby establishes the GAD Focal Point System (GFPS) to ensure gender mainstreaming in the division.
2. Below is the composition of the division level GFPS.

GFPS Position	Name	Position
GFPS Head or Chairperson	William E. Gando	Schools Division Superintendent
Technical Working Group Head	Wilfredo J. Gavarra	Asst. Schools Division Superintendent
Technical Working Group Members	Florencio P. Bermundo	Chief Education Supervisor, SGOD
	Gina Q. Tarog	Chief Education Supervisor, CID
	Jomar E. Enguerra	Administrative Officer V
	Paul Andy D. Deblois	Accountant III
	Ma. Esperanza G. Espigol	Planning Officer III
GAD Focal Person	Alvin T. Rosare	Education Program Supervisor
Secretariat Head	Princess Anne G. Grajo	Principal II, HRMO Designate
Monitoring & Evaluation	Leah H. Peran	Senior Education Program Specialist, M&E
	Ronald D. Esteves	Education Program Specialist, M&E

3. The GFPS shall perform the duties and functions stipulated under DepEd Order No. 27, s. 2013 titled, Guidelines and Procedures on the Establishment of DepEd Gender and Development Focal Point System at the Regional, Division and School Level and DepEd Memorandum No. 140, s. 2012 titled, Establishment of Gender and Development Focal Point System, and appropriate guidelines issued by the Philippine Commission for Women.



Balogo Sports Complex, Balogo, Sorsogon City, Sorsogon 4700
 Landline: (056) 211-6461
 Email: sorsogon@deped.gov.ph
 Website: depedsorsogon.com.ph



Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON

4. The GFPS shall perform the following functions:

- a. Lead in the gender mainstreaming in policies, plans and programs, projects and activities (PPAs) and in the assessment of gender-responsiveness of systems, structures, policies, procedures and programs based on priority thrusts, needs and concerns of DepEd for its stakeholders, particularly students, teachers and employees;
- b. Analyze programs and projects using the Harmonized GAD Guidelines for Programs and Projects to determine their gender sensitivity;
- c. Recommend formulation/revision of policies in advancing women's status and child protection;
- d. Lead in the review and updating of sex-disaggregated data for GAD database to serve as basis in performance-based gender responsive planning;
- e. Implement advocacy activities, including the development of information, education and communication materials to ensure consciousness-building and generating support for GAD;
- f. Identify gender issues arising from gender analysis and audit to serve as basis for determining PPAs in the GAD Plan;
- g. Prepare GAD plans and budgets and accomplishment reports and ensure their timely submission to the Central Office (CO) GAD Focal Point Person (Attention: GAD Secretariat, Staff Development Division-Human Resource Development Service (SDD-HRDS), 2F Teodora Alonzo Bldg., DepEd Central Office, DepEd Complex, Meralco Avenue, Pasig City);
- h. Ensure the effective and efficient implementation of the GAD Plan and PPAs and the judicious utilization of the GAD Budget;
- i. Recommend awards, recognition and other incentives (including performance-based bonus (PBB) to outstanding institutional GAD programs, activities and projects for GAD Focal Point members and other personnel/teachers;
- j. Build and strengthen partnership with all GAD Focal Point Persons in the Department, the Philippine Commission on Women (PCW), National Economic and Development Authority (NEDA), Department of Budget and Management (DBM), GAD-non-government organizations (NGOs) and other partners; and
- k. Coordinate GAD efforts of all offices/units.

The tasks and functions of the members of the division level GFPS shall be part of their regular Key Result Areas (KRAs), work plans and performance assessment indicators.

For information, guidance and compliance of all concerned.

WILLIAM E. GANDO, CESO VI
Schools Division Superintendent



Balogo Sports Complex, Balogo, Sorsogon City, Sorsogon 4700
Landline: (056) 211-6461
Email: sorsogon@deped.gov.ph
Website: depedsorsogon.com.ph