



Republic of the Philippines
Department of Education
 Region V
SCHOOLS DIVISION OF SORSOGON

June 4, 2024

DIVISION MEMORANDUM

No. 110, s. 2024

To: Asst. Schools Division Superintendent
 Chief Education Supervisors
 Education Program Supervisors
 Public Schools District Supervisors/ OIC-PSDSs
 Secondary School Heads of STE and STEM-Implementing Schools
 All Others Concerned

**ADMINISTRATION OF ADMISSION TEST FOR INCOMING GRADE 7 STE
 AND GRADE 11 STEM LEARNERS FOR SCHOOL YEAR 2024-2025**

1. This Office informs all concerned that the selection and admission process for incoming Grade 7 STE and Grade 11 STEM learners for school year 2024-2025 shall be based on the guidelines stipulated in Regional Memorandum No. 31, s. 2023 and Division Memorandum No. 101, s. 2023 and other existing relevant DepEd issuances/ instructions; however, an adjustment in the distribution of weights vis-à-vis the criteria shall be adopted this school year:

For STE:

Criteria	Weight
Grade 6 Grade Requirements in ESM	20%
Interview	20%
Admission Test Score in ESM	60%
	100%

For STEM:

Criteria	Weight
Scholastic Grades in Grade 10	30%
Alternative Entry Requirements/ Alternative Assessment (AA)	
AA1: Writeup of scientific inquiry process/ simple scientific research plan/ proposal	Writeup of scientific inquiry process/ simple scientific research plan/ proposal that includes the minimum required parts/sections but not limited to: Research Title, Research Questions, Research Procedure/ Methodology
	10%



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AA2: Portfolio	Portfolio includes STEM-related accomplishments (contest participation, awards), STEM-related outputs (Written/ Performance Tasks) and other outputs in STEM-related specialized skills, all obtained in the JHS (Grade 7-10).	10%
AA3: Interview	Interview will focus on the development of Science/ Math Process Skills, 21 st Century Skills, and learners' interest, values and attitudes to cope with the demands/ requirements of and succeed in the Program	20%
AA4: Summative Assessment/ Written Test in Science and Math	Summative Assessment/ Written Test in Science and Math will focus on Science/ Math Process Skills/Content and 21 st Century Skills Test	30%
		100%

2. The **STE/ STEM Admission Test**, which shall focus on the 21st century skills, content and process skills in English, Science and Mathematics (ESM), shall be conducted on July 4-5 & 8-12, 2024 2023 in the following schools/ venue:

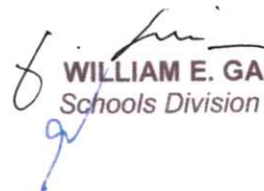
Date	Time am (8:30-11:30) pm (1:30-4:30)	School	Venue/ Testing Center
July 4, 2024	am	Barcelona NCHS	Barcelona NCHS
	pm	Bulusan NHS	Bulusan NHS
July 5, 2024	am	Cumadcad NHS Castilla NHS Dinapa NHS	Cumadcad NHS
	pm	Salvacion NHS	Salvacion NHS
July 8, 2024	am	Gubat NHS Prieto Diaz NHS	Gubat NHS] Prieto Diaz NHS
	pm	Casiguran TVS	Casiguran TVS
July 9, 2024	am	Bulan NHS	Bulan NHS
	pm	Gallanosa NHS	Gallanosa NHS
July 10, 2024	am	Sta. Magdalena NHS	Sta. Magdalena NHS
	pm	Matnog NHS	Matnog NHS
July 11, 2024	am	Donsol NCHS	Donsol NCHS
	pm	Pilar NHS	Pilar NHS
July 12, 2024	am	Magallanes NHS	Magallanes NHS
	pm	Juban NHS	Juban NHS

3. **Only those applicants who have met the grade requirements in ESM and in other subjects shall advance to the next phases of assessment (interview/ written test).** The list of pre-qualified applicants/ test-takers shall be provided to the EPS concerned prior to the conduct of the Admission Test.



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4. There shall be separate testing rooms for STE and for STEM test-takers. Teacher-facilitators shall be assigned by the school head to assist the supervisors/ examiners during the administration of the Admission Test.
5. To facilitate the consolidation and submission of results, a softcopy of the template shall be provided to the schools. Both hardcopies and softcopies of the **results of the school's selection and admission process shall be submitted to the Division Office not later than July 17, 2024**. The same results shall be submitted to the Regional Office for validation and reference purposes.
6. Teaching and non-teaching personnel who will render services during the test material preparation, evaluation of documents, interview, administration of admission test, checking of test papers and consolidation of results are entitled to service credits/ compensatory overtime credits (COC) for services rendered in relation to this activity.
7. School heads shall lead/ oversee the conduct of the STE and STEM admission process to ensure that the process/ guidelines stipulated herein are properly implemented.
8. Expenses during the conduct of this activity shall be charged against local fund/ school MOOE subject to the usual accounting and auditing rules and regulations.
9. For information, guidance and compliance of all concerned.


WILLIAM E. GANDO, CESO VI
Schools Division Superintendent