



Republic of the Philippines
Department of Education
REGION V
SCHOOLS DIVISION OF SORSOGON

June 7, 2024

DIVISION MEMORANDUM
No. 118, s. 2024

ADDENDUM TO DIVISION MEMO NO 114 s. 2024 dated June 6, 2024
RE: DISTRIBUTION OF LEARNING RESOURCES

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors and Division Coordinators
Public Schools District Supervisors and OIC PSDS
Heads, Public Elementary and Secondary High Schools
All Others Concerned

1. Please be informed that for the elementary group, The Property and Supply Unit in the Division Office has already prepared and packed the learning materials for the elementary schools by districts.
2. District Offices, through the Public Schools District Supervisors and Central School Principals, are requested to establish a system for collecting the learning materials and distribute them to schools within their districts for pickup.
3. For secondary schools, Schools Heads and School Property Custodians can directly collect the learning resources assigned for their respective schools from the SDO Supply and Property Unit.
4. All learning resources should be retrieved by the schools from the Division Office starting June 10 up to June 21, 2024.
5. For any relevant queries, please contact the Supply and Property Unit of SDO Sorsogon Province.
6. Immediate dissemination of this Memorandum and strict compliance with its directives are expected.

WILLIAM E. GANDO, CESO VI
Schools Division Superintendent



Balogo Sports Complex, Balogo, Sorsogon 4700
Email: sorsogon@deped.gov.ph
Website: depedsorsogon.com.ph