



Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON

April 18, 2024

DIVISION MEMORANDUM

No. 083, s.2024

CALL FOR APPLICATION FOR LEARNING CAMP VOLUNTEERS (LCV)

To: Assistant Schools Division Superintendent
Chief Education Supervisors, SGOD and CID
Education Program Supervisors
Public Schools District Supervisors/ OIC-PSDSs
Elementary and Secondary School Heads
All Others Concerned

1. In line with the precedence set by DM-OUCT-2024-09 SPECIFIC GUIDELINES FOR THE EFFECTIVE IMPLEMENTATION OF THE NATIONAL LEARNING CAMP AND OTHER ACTIVITIES FOR THE 2024 END-OF-SCHOOL-YEAR (EOSY) BREAK, this office calls for Application for Learning Camp Volunteers (LCV) from April 18 - May 3, 2024.
2. As stipulated in Annex 3, interested participants for LCVs from DepEd incumbent teachers and potential non- DepEd LCVs shall express their interest using the Expression of Intent template attached in Appendix A of Annex 3 of the guidelines (Enclosure No.1). The Special Human Resource Merit Promotion and Selection Board (HRMPSB) Sub-committees for LCV shall evaluate the applications from May 6 to May 15, 2024.
3. Interested applicants shall submit the following documentary requirements:
 - a. Letter of intent addressed to the SDS, or to the highest human resource officer designated by the SDS;
 - b. Duly accomplished PDS (CS Form No. 212, Revised 2017); and
 - c. Other documents as may be required such as but not limited to the following:
 - i. Photocopy of Certificate of LET Eligibility/Rating/License/ID;
 - ii. Photocopy of scholastic/academic records, such as but not limited to Transcript of Records (TOR) and True Copy of Grades;
 - iii. Photocopy of Service Record or Certificate of Employment, if there is any;
 - iv. Photocopy of Certificates of Training, if there is any;



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- v. Photocopy of the latest Performance Rating, if there is any.
4. LCVs from DepEd incumbent teachers will be using WHITE folder, while potential non- DepEd LCVs will use RED folder.
 5. The Registry of Qualified LCVs submitted by the Special Human Resource Merit Promotion and Selection Board (HRMPSB) Sub committees, in the exercise of prudent discretion the SDS shall determine, insofar as practicable, the optimal number of candidates deemed most qualified for hiring following the order of priorities below:
 - a. DepEd incumbent teachers who are willing to volunteer;
 - b. Non-DepEd LCVs
 - Remaining LET eligible applicants in the recent and/or previous Registries of Qualified Applicants (RQAs) who are not given appointments;
 - Other LET-eligible in the locality such as but not limited to teachers from private schools, SUCs/LUCs, and other teaching practitioners in the community;
 - Other LET-eligible teacher applicants in the above mentioned RQAs who did not meet the cut-off score per existing DepEd hiring guidelines.
 6. Applicants for Learning Camp Volunteer must meet the following minimum qualifications:
 - a. Education: Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 professional units in Education
 - b. Training/Experience: Reading/Mathematics for Grades 1-3, Specialization in English, Science and Mathematics for Grades 7-10
 - c. Eligibility: Licensed Professional Teacher (LPT)
 - d. Age: At least 21 years old but not more than 59 years old
 - e. Preferably resident of the community/barangay where the school is located.
 - f. Other preferred qualifications as may be determined by the SDO and/or school relative to the specific considerations of the specific school/s concerned such as but not limited to the subject area specialization most preferably Reading, English, Science, and Mathematics.
 7. Incentives and Benefits of the NLC Volunteers:
DepEd incumbent teachers who will volunteer as LCVs shall be granted:
 - a. Vacation Service credits, subject to the Department's existing policies



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- b. National Certificate of Recognition
- c. Other incentives, contingent upon the availability of funds and in adherence to the set guidelines.

LCVs external to DepEd shall be provided with the following incentives subject to government rules and regulations:

- a. Certificate of Services Rendered /Certificate of Engagement (as applicable)
 - b. National Certificate of Recognition
 - c. Remuneration for services rendered not below the minimum daily wage rates set by the National Wages Productivity Commission per region
8. The final DepEd LCVs to be hired shall manifest their acceptance of the assignment by affixing their signature in the LCV Program (Annex 4) detailing their full teaching loads; while Non-DepEd LCVs shall signify their intent to teach in the Contract (template is in Appendix C of Annex 3) in addition to the LCV Program showing also their full teaching loads.
9. Immediate dissemination of and compliance with this Memorandum are earnestly desired.


WILLIAM E. GANDO, CESO VI
Schools Division Superintendent

Reference:

MEMORANDUM DM-OUCT-2024-09



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Appendix A of Annex 3. Template for Expression of Intent as a Volunteer Teacher

Expression of Intent

I, _____ hereby express my intent to be a Learning
Camp
(Complete Name)

Volunteer in _____,

(Name of School) (Address of the School)

during the implementation of the National Learning Camp for 2024 EOSY break, scheduled this July 1 to July 19, 2024. I am willing to attend an orientation activity on the program implementation.

Furthermore, I hereby grant the Department of Education the right to collect and process my personal information and profile as provided below, for purposes relevant to the hiring of learning camp volunteers in the Department.

Personal Information	
Age:	
Sex:	
Complete Residential Address:	
Mobile/Telephone Number:	

Academic and Employment Details	
Bachelor's Degree & Specialization:	
Master's Degree & Specialization (if any):	
Present Employment (if any):	
Present Position (if any):	
Grade Level Assignment (if any):	
Length of Service as a Teacher (if any):	

Signature Over Printed Name
Date Signed: _____