



Republic of the Philippines
Department of Education
Region V
SCHOOLS DIVISION OF SORSOGON

October 28, 2024

DIVISION MEMORANDUM

No. 247, s. 2024

**TABANG PARA SA MGA ESKWELAHANG SINALANTA
NI BAGYONG KRISTINE**

TO: Assistant Schools Division Superintendent
CID & SGOD Chief Education Supervisors
Section Heads
Public Schools District Supervisors/ OIC-PSDSs
Public Elementary, Secondary and Integrated School Heads
All Others Concerned

1. This Office through the initiative of the Schools Governance and Operation Division Social Mobilization and Networking Unit (SGOD-SOCMOBNET) will be conducting a resource mobilization activity dubbed as: **'Tabang Para sa mga Eskwelahang Sinalanta ni Bagyong Kristine'**.
2. This charitable activity aims to generate resources for the heavily affected public elementary schools in the Division by Tropical Storm Kristine.
3. The districts and schools which were not severely affected by the typhoon are requested to voluntarily extend assistance to Banuang Gurang ES, Banuang Gurang NHS, Alin ES, De Vera ES, Girawan ES, Donsol West CS, and other schools in the Municipality of Donsol, Pilar, Magallanes, Bulan, Matnog, Juban and Sta. Magdalena, Sorsogon.
4. The following in-kind donations are most needed:
 - a) School Supplies for the Learners (notebooks, pencil, ballpen, papers, crayons, learning materials, etc.)
 - b) Hygiene Kits (toothpaste, toothbrushes, bath soap, deodorants, etc)
 - c) Cleaning Materials



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- d) Food Packs
- e) Others that are also needed by the school such as printers, ink, bond papers and other essential items.
5. The above cited items may be brought to the SDO SGOD Office c/o the SOCMOBNET for sorting and distribution to the affected schools.
6. Those who wishes to send cash assistance in lieu of in-kind donations may send it via **GCash No. 0949-138-5027**.
7. This Office also accepts donations from private partners where you can also coordinate for their assistance to be extended.
8. School Heads, teaching and non-teaching personnel near the schools that were severely affected by severe flooding may do a one (1) day of volunteer work/ Bayanihan on official time to help in cleaning and putting in order the said schools.
9. For your queries, pls. contact Mr. Bernard Estrada, SEPS at 0919-094-6794.
10. The open-handed assistance of all generous individuals/ groups will be highly appreciated.
11. Attached is the template to be used for recording and reporting purposes.
12. Travel and incidental expenses of the SDO and school authorities in transporting/ delivering the donated items from the school to the SDO and to the school-recipients shall be charged to local funds/ MOOE subject to the usual accounting and auditing rules and regulations.
13. For information, guidance and consideration.

WILLIAM E. GANDO, CESO VI
Schools Division Superintendent



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Enclosure to Division Memorandum No. 247 , s, 2024

**LIST OF DONATIONS FORWARDED TO THE SDO/
SCHOOL-RECIPIENTS**

QUANTITY	UNIT	ITEM DESCRIPTION	ESTIMATED AMOUNT	TOTAL	REMARKS

Submitted by: _____
School Head

NAME OF SCHOOL: _____
DISTRICT: _____
DATE: _____

RECEIVED BY: _____
DATE RECEIVED: _____



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