



Republic of the Philippines  
Department of Education  
Region v  
**SCHOOLS DIVISION OF SORSOGON**  
Balogo Sports Complex, Sorsogon City

**Invitation to Bid for *Purchase of Materials & Supplies for the Electrical Rewiring, Additional Panel Board/Power Supply, Retightening and Load Balancing of Existing Panel Boards (PB) of SDO Building***

**Project No.: 24-10-001**

1. **DepEd, Schools Division of Sorsogon (Province)**, through the Division Bids and Awards Committee (GAAAO FY 2024 GAS- MOOE) intends to apply the sum of **One Million Three Hundred Sixty Five Thousand Fifty Eight Pesos and Eighteen Centavos (Php 1,365,058.18)** being the Approved Budget for the Contract (ABC) to payments under the contract. **Bids received in excess of the ABC shall be automatically rejected at bid opening.**

The Bids and Awards Committee now invites bids for the purchase of materials and supplies for electrical rewiring of:

Lot No.	OFFICE	CITY	PHYSICAL TARGET	DURATION (cd)	TOTAL COST
1	Schools Division Office	SORSOGON	1	60	PHP 1, 365,058.18
<b>TOTAL APPROVED BUDGET FOR THE CONTRACT</b>					<b>Php 1, 365,058.18</b>

2. The **DepEd Schools Division Sorsogon** now invites bidders for ***Purchase of Materials & Supplies for the Electrical Rewiring, Additional Panel Board/Power Supply, Retightening and Load Balancing of Existing Panel Boards (PB) of SDO Building.***<sup>3</sup> Completion of the Works required *is indicated on the table above*. Bidders should have completed a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 (RA 9184), otherwise known as the “Government Procurement Reform Act.”

Bidding is restricted to Filipino citizens/sole proprietorship, cooperatives, and partnerships or organizations with at least seventy five percent (75%) interest or outstanding capital stock belonging to citizens of the Philippines.

<sup>3</sup> A brief description of the scope of Works should be provided, including quantities, location of project, and other information necessary to enable potential bidders to decide whether or not to respond to the invitation.

4. Interested bidders may obtain further information from *Office of the BAC Secretariat, DepEd, Schools Division of Sorsogon (Province), Sorsogon Sports Arena, Barangay Balogo, Sorsogon City* and inspect the Bidding Documents at the address given below from 8:00a.m. to 5:00pm (office hours).
5. A complete set of **Bidding Documents** may be acquired by interested bidders on **October 8, 2024 to October 28, 2024 8:00 am to 5:00 pm** from the address below and upon payment of a non-refundable fee for the Bidding Documents in the amount of Five Thousand Pesos (Php 5,000.00).

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, **provided that bidders shall pay** the applicable fee for the Bidding Documents not later than the submission of their bids.

<b>Activity</b>	<b>Date and Time</b>	<b>Venue</b>
<b>Issuance of Bidding Documents</b>	October 8, 2024 to October 28, 2024 (8:00 a.m to 05:00 p.m)	BAC Secretariat Office DepEd SDO Sorsogon, Sorsogon Sports Arena, Barangay Balogo, Sorsogon City
<b>Pre-Bid Conference</b>	October 16, 2024, 9:00 a.m	HRD & QMS Room, DepEd SDO Sorsogon, Sorsogon Sports Arena, Barangay Balogo, Sorsogon City
<b>Submission/Opening of Bids</b>	October 28, 2024, 09:00 a.m.	HRD & QMS Room, DepEd SDO Sorsogon, Sorsogon Sports Arena, Barangay Balogo, Sorsogon City
<b>Bid Evaluation</b>	October 29, 2024	DepEd SDO Sorsogon, Sorsogon Sports Arena, Barangay Balogo, Sorsogon City (c/o TWG - Infrastructure)
<b>Post Qualification</b>	October 30, 2024	Winning Bidder/Lowest Bidder
<b>Notice of Award</b>	October 31, 2024	Office of the SDS, DepEd SDO Sorsogon, Sorsogon Sports Arena, Barangay Balogo, Sorsogon City
<b>Contract Signing</b>	November 4, 2024	Office of the SDS, DepEd SDO Sorsogon, Sorsogon Sports Arena, Barangay Balogo, Sorsogon City
<b>Notice to Proceed</b>	November 6, 2024	Office of the SDS, DepEd SDO Sorsogon, Sorsogon Sports Arena, Barangay Balogo, Sorsogon City

6. DepEd SDO Sorsogon Province *Bids and Awards Committee* will hold a Pre-Bid Conference<sup>4</sup> on October 16, 2024 9:00 am at HRD & QMS Room, *DepEd SDO Sorsogon, Sorsogon Sports Arena, Barangay Balogo, Sorsogon City*, which shall be open to prospective bidders.

<sup>4</sup> May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a pre-bid conference.

7. Bids must be duly received by the **BAC Secretariat at the address below on or before *October 28, 2024 at 9:00 AM***. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 18**.

Bid opening shall be on **October 28, 2024 9:00 am** at *HRD & QMS Room, DepEd SDO Sorsogon, Sorsogon Sports Arena, Barangay Balogo, Sorsogon City*. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Please take notice that the Bids and Awards Committee shall mandatorily require a ***Special Power of Attorney*** to representatives who shall join/attend the bid opening, to effectuate special and limited purpose(s) such as to bid, contract or negotiate for the purchase, or all other actions necessary to participate, in the best interest of the procuring entity. **Late bids shall not be accepted.**

8. ***DepEd SDO Sorsogon Province*** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract **at any time prior to contract award** in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
9. For further information, please refer to:

***RANDY H. HUERTO***

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***WILFREDO J. GAVARRA***

*Assistant Schools Division Superintendent*

*BAC Chairperson for Infrastructure*